

**2017
ETPA AWARD PROGRAM**

LeConte Award	Arrow Award	Volunteer Award
Manager of the Year <input type="checkbox"/>	Buyer of the Year <input type="checkbox"/>	Volunteer of the Year <input type="checkbox"/>

Candidate Name: _____ Title: _____

Organization/Agency: _____ Phone Number: _____

Agency Address: _____ Email: _____

Name of Supervisor: _____ Title: _____

PLEASE USE ADDITIONAL PAGES TO LIST/EXPLAIN FULLY YOUR NOMINEE'S ACHIEVEMENTS

To be eligible for the 2017 Award all listed contributions must be for activities initiated between January 1, 2017 and December 31, 2017.

- 1) List of contributions made to advance the purchasing profession during the nomination year.
- 2) List of contributions/achievements for professional development during the nomination year.
- 3) List of contributions to the entity he/she serves during the nomination year.
- 4) List of contributions to the ETPA Chapter during the nomination year.
- 5) List of professional certifications and/or procurement related degrees earned during the nomination year.
- 6) List of contributions to ETPA and NIGP during the nomination year.
- 7) List of other procurement related activities during the nomination year.
- 8) Estimated number of hours contributed to volunteering within ETPA related activities during the nomination year.
- 9) Employed position in which the nominee served during the nomination year.
- 10) Ethics and character displayed.

NAME OF NOMINATOR: _____

NOMINATOR'S AGENCY: _____

CONTACT #/EMAIL: _____

DATE: _____



ETPA Awards Program Information

Objective:

The purpose of recognizing individuals through these awards is to encourage the advancement of ethical and industry standards within ETPA members. Such individuals exemplify commitment through their own practice, sharing of knowledge and resources, legitimize and strengthen the procurement profession and observe the purposes, aims and objectives of ETPA and NIGP.

Awards:

LeConte Award – Manager of the Year

The name represents the highest and most significant mountain peak in Tennessee, the Great Smokey Mountains. This award is the highest honor bestowed for a member of ETPA in a given year. This person shall be engaged as a manager, supervisor, lead or similar related duties within their respective organization. This person shall have exhibited significant contributions to their own organization, ETPA, NIGP, other procurement related areas, the advancement of others and/or themselves within the procurement profession.

Arrow Award – Buyer of the Year

The name represents the weapon used by Native Americans known to have lived in East Tennessee. The arrow exhibits a finely, sharpened point in which it allowed the hunter to provide sustenance for the advancement of life through specific, daily activities. The award represents the ETPA member who battles on the front line of the procurement profession by meeting the needs of its organization as well as others. This person may be highly engaged with co-workers and vendors alike in order to provide daily solutions for their entity. This person may also have sought and completed recent training/education, certifications, degrees and such.

Volunteer Award – Volunteer of the Year

The name "Volunteer" has long been associated with the State of Tennessee due to its substantial commitment of its early residents who gave selflessly of themselves in the defense of its existence and for their neighbors and friends. This award would represent an individual that has made significant, selfless actions by giving their time to the advancement of ETPA, its members and their various endeavors.

Who Can Nominate:

ETPA members (self-nominations are accepted), Member's Organization, NIGP, other procurement related entities.

Requirements for eligible nominations:

- ✓ Nominees must be active dues paying member of the ETPA for the entire nomination year.
- ✓ Nominees must have attended at least two chapter related functions in the nomination year.
- ✓ Nominees must be actively employed in public purchasing for the entire nomination year.
- ✓ Individuals may be nominated for multiple awards as long the criteria for each are met.
- ✓ Awardees are not eligible for the same award for a period of three years.

Review criteria for selection of Awardees:

- ✓ List of contributions made to advance the purchasing profession during the nomination year.
- ✓ List of contributions/achievements for professional development during the nomination year.
- ✓ List of contributions to the entity he/she serves during the nomination year.
- ✓ List of contributions to the ETPA Chapter during the nomination year.
- ✓ List of professional certifications and/or procurement degrees earned during the nomination year.
- ✓ List of contributions to the NIGP during the nomination year.
- ✓ List of other procurement related activities during nomination year.
- ✓ Estimated number of hours contributed to volunteering within ETPA related activities.
- ✓ Employed position in which the nominee served during the nomination year.
- ✓ Ethics and character displayed.

Timeframe of nominations and awards:

- ✓ Awards will be announced no later than January 1st of any given year for the previously completed year.
- ✓ Nominations will be accepted starting September 1 through November 30 of each year.
- ✓ Awardees will be recognized at the First Quarter meeting following the completed year.
- ✓ ETPA Awardees will be entered into the NIGP Awards program.

Selections and Policy adoptions/edits:

The President during the nomination year may award, may select serving officers or may choose a committee of no more than four persons who are ETPA members to serve and make awards.

The ETPA Board may adopt, edit or suspend this policy as needed from year to year.



PROUDLY ENDORSING NIGP'S PRACTICES AND PRINCIPLES OF PUBLIC PROCUREMENT