

THE BUYERS FLYER

East Tennessee Purchasing Association

January 2009

Message from the President



For those of you who do not know me, my name is Linda Crabtree. I am a CPPB and a Senior buyer with the City of Knoxville. I have been with the City for thirty three years and in Purchasing for fourteen years. As an ETPA member I have served on various committees and help positions such as Professional Development Chairman, Secretary and Vice-President. I am also a Grandmother of 2.

This year the board has set a goal to try and increase membership and provide training opportunities that each agency can afford. That is very hard to do in these troubled times but we are going to try and with your help we will succeed.

Thank you for allowing me the opportunity to serve as your President and I look forward to working with each and everyone of you.

Happy New Year!

2009 E.T.P.A. Membership Meetings

- January 13, 2009
Calhoun's in Knoxville
- April 1, 2009

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E.T.P.A. Officers and Committee Chairs**President - Linda Crabtree, City of Knoxville**

Linda has been with the City of Knoxville for thirty-three years and in Purchasing for fourteen years. She has served ETPA on various committees & positions such as Professional Development, Secretary and Vice-President. But her most important position is the Grandmother of two.

**Vice President - Pamela Cotham, Anderson County Purchasing**

Pamela has been with Anderson County for 10 years and in Purchasing for the past 7 years. She has served on various committees & positions such as the Newsletter, Treasurer, and Secretary. She has been married for 18 years and has 2 daughters.

**Secretary - Jay Garrison, Knox County Purchasing**

Jay has been with Knox County for 2 years as a Buyer as well as the Procurement Card Coordinator for the County. He will be sitting for his CPPB in May 2009. Good luck Jay!

**Treasurer - Lynn Farnham, Roane County Purchasing**

Lynn has been with Roane County for 14 years. She sits on the Board of the Roane County Chamber of Commerce and works with the Roane County Industrial Development board as needed to develop the County's industrial parks. Lynn resides in Harriman with her husband Bill and their daughter Katy.

E.T.P.A. Officers and Committee Chairs

Membership & Publicity

Sherry Bennett: Sherry is the Small Business Specialist with the City of Knoxville.

Diane Woods: Diane has been with Knox County for 10 years. She is a Senior Buyer and Systems Administrator for the Knox County Purchasing Division. Diane and Darrell have been married for 21 years and have been blessed with 3 cats. She enjoys fishing and being outdoors.

Professional Development

Melinda Carroll: Melinda is the Purchasing Agent for the City of Cleveland.

Debbie Dillon, CPPB: Debbie has been with Johnson City for 17 years. She began as Assistant Director until November 2005 and then was promoted to Director of Purchasing. Debbie received her Bachelor's of Science Degree in 2001 while working full time for the City. Debbie held the office of President for ETPA in 2002.

Newsletter/Website

Karen Whaley, CPPB: Karen has been with Anderson County for 21 years and has been in Purchasing for 5 years as the Purchasing Assistant. She has been married for 13 years and blessed with 3 wonderful children.

Penny Owens: Penny is the Contract Manager for the City of Knoxville's Purchasing Department and joined the City in January of 2008. Previously she served as a Material Requisitioner, Buyer and Procurement Analyst at Oak Ridge National Laboratory and also created and maintained the website for ORNL's Purchasing Division. She lives in Knoxville with her husband and son.

Program

Boyce Evans: Boyce has been with the City of Knoxville since 2006 and is currently the Purchasing Agent. He also served approximately 12 years in various combat units overseas, serving during that time as Company Commander in the 101st Airborne Division during Desert Storm. Boyce retired as a Lieutenant Colonel while serving as the Financial Director for Fort Campbell, KY. He resides in Clinton with his wife Teresa and their son, William, is a senior at the University of Tennessee. Boyce, thank you for your service.

Recognition

Phyllis Clayton: Phyllis has been with the City of Athens for 21 years and in the Purchasing Department for 16 years. In 1985 along with her husband & daughter they moved to Southeast TN and she feels very blessed to live in this area. She is also looking forward to retirement in less than 3 years.

Nominating Committee

Hollie Verran: Hollie has been in municipal government for 7 years. She currently works with the City of Bristol as a Financial Analyst. Her husband is Tommy and he is a Lieutenant for the Johnson City Fire Department. They have a 2 year old son, Matthew and another baby due in April 2009. Congratulations Hollie & Tommy!

Message from the Treasurer

The Invoice for ETPA Membership Dues for 2009 is attached. Please contact me at 865-376-4317 or email: lfarnham@roanegov.org if you have any questions.



Happy Purchasing Month

What will you do in recognition of Purchasing Month? You are a member of an elite group of professionals that have made a difference in governmental efficiency & effectiveness. So make sure to take time this March to Celebrate your accomplishments & contributions during National Purchasing Month. NIGP works year around to not only provide services that help you to move forward professionally, but also to promote public procurement. This is important so government officials, students & the public can understand the value of what the profession contributes. We've come a long way in the past 60 years to increase professionalism & ethics in the whole purchasing process. We've seen certification become the

norm & have introduced accreditation to further public trust. We have partnered with organizations to provide research & development, & we are constantly reviewing new products, benefits & services to enhance our offerings. But in March, it is your efforts that bring attention to the Procurement profession. For more information please visit the NIGP website: <http://nigp.org>



EAST TENNESSEE PURCHASING ASSOCIATION 2009 MEMBERSHIP INVOICE

2009 INVOICE FOR DUES

An initial \$50.00 fee for the first one or two members and there is a \$20.00 fee for each additional member

Agency: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Fax Number: _____

Make check payable to East Tennessee Purchasing Association c/o Lynn Farnham, Treasurer, Roane County Purchasing, 200 East Race Street Ste #3, Kingston, TN 37763.

____ NIGP Member ____ Non-NIGP Member ____ New ETPA Member ____ Renewal Member

NIGP Membership Number: _____ Amount Enclosed: \$ _____

Please List Members Paying 2009 Dues:

<u>Name</u>	<u>Title</u>	<u>NIGP Certification</u>	<u>Email Address</u>
Member 1			
Member 2			
Member 3			
Member 4			
Member 5			
Member 6			
Member 7			
Member 8			
Member 9			
Member 10			



EAST TENNESSEE PURCHASING ASSOCIATION REGISTRATION FORM

Name: _____ Agency: _____

Phone: _____ Fax: _____ Email: _____

Name: _____ Agency: _____

Phone: _____ Fax: _____ Email: _____

Name: _____ Agency: _____

Phone: _____ Fax: _____ Email: _____

Name: _____ Agency: _____

Phone: _____ Fax: _____ Email: _____

Name: _____ Agency: _____

Phone: _____ Fax: _____ Email: _____

For confirmation of attendance, fax your registration forms no later than January 10, 2009 to Lynn Farham, Fax: (865)376-4318 or email her at lfarnham@roanegov.org

Payment may be made at the meeting, but please fax your registration for so we may R.S.V.P. at the restaurant.

Please make checks payable to East Tennessee Purchasing Association and mail completed Forms and your check to:

Roane County Purchasing
Attn: Lynn Farnham
200 East Race Street, Ste #3
Kingston, TN 37763

Please note: Submission of a registration form obligates payment whether or not you attend the event.

QUARTERLY MEETING OF THE EAST TENNESSEE PURCHASING ASSOCIATION

- When: Tuesday, January 13, 2009
3:30 p.m. - Business Meeting
- Where: Calhoun's on the River
400 Neyland Drive, Knoxville
- Speaker: American Red Cross
- Topic: Emergency Preparedness
 - Cost: \$35 Per Person

Payment may be made at the meeting but **please fax your registration form by January 10, 2009** to Lynn Farnham with Roane County Purchasing at 865-376-4318 so we may R.S.V.P. for dinner.

Please note: Submission of registration form obligates payment whether or not you attend the event.

MENU

Calhoun's Award-Winning Baby-Back BBQ Pork Ribs
Fried Mississippi Catfish Filets
Grilled BBQ Chicken Breasts
Smokey MTN Beans
Spinach Maria
Creamy Country Slaw
Fresh Baked Biscuits & Corn Muffins
Homemade Chocolate Chip Cookies
Chocolate Iced Cake
Coffee, Tea, & Soda

East Tennessee Purchasing Association

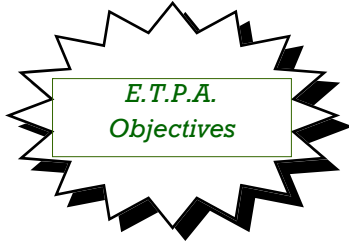


Questions about E.T.P.A.?

Contact our Membership Committee:

Diane Woods diane.woods@knoxcounty.org
or (865)215-5777

Sherry Bennett sbennett@cityofknoxville.org
or (865)215-2070



The objectives of the E.T.P.A. are to establish cooperative relationships among its members for the development of efficient purchasing methods & practices in the field of educational, governmental & public institutional procurement; to encourage maintenance of ethical standards in buying & selling; to promote uniform public purchasing laws & simplified standards & specifications; to collect & disseminate useful information for its members; to promote the interchange of ideas & experiences within the purchasing professions; to encourage research & investigation; to promote ongoing training & certification of those engaged in the profession; to sponsor such other activities as may be useful in providing its members with knowledge for efficient procurement; to strive by all legitimate means to advance the purchasing profession; and to observe the Purposes, Aims and Objectives of the National Institute of Governmental Purchasing.

Diversity Spotlight

This weeks Business Spotlight is on Merry Christmas to all ETPA Members!

Well my friends, Christmas is here and I hope that you have been doing your shopping with a minority, women or small business. I have just one wish from Santa and that wish is to have a minority/women/small business month in Knoxville. This would be great for the local economy while helping minority/women/small businesses. Please Santa, that is what I want for Christmas! I would like to wish a Merry Christmas to all the ETPA Members out there. I also want to

wish a Merry Christmas to the ETPA Newsletter Editor and thank her for all the time that she puts into the ETPA Newsletter. The next time you see Karen Whaley show her some love. I would like to wish a Merry Christmas to you the readers of the ETPA Newsletter; **MERRY CHRISTMAS TO ALL AND TO ALL A GOOD NIGHT!** I will see you all after Christmas.



Robert L. Minter, Jr. Knox County
Supplier Diversity Coordinator
Bernard King, Former U.T. Basketball
Player



MENTOR—PROTÉGÉ PROGRAM

Program aims to support local small businesses:

Six local companies received the first certificates of completion from the County's Supplier Diversity Mentor-Protégé Program this week. The companies who graduated from protégé status are: Lucas Drywall Inc.; Andrews Electric; Rich Construction; Spratt Construction; Shanklin & Sons Carpet; and Turman Enterprises. The Mentor-Protégé Program was launched in December 2007 to match small and minority-owned business owners with large company owners and/or managers who would provide various forms of assistance to help the protégé company improve its ability to successfully compete for contracting opportunities.

The Mentor-Protégé Program attempts to bridge the gap by helping small companies build relationships with large ones. The four mentor companies (J. A. Fielden Company; Johnson & Galyon, Incorporated; Merit Construction; and Messer Construction) are large, well established business that stepped up last December to become the program's first mentors.

Under the terms of the Mentor-Protégé Program Agreement, mentors may help their protégé companies in either technical or business management areas. For example, Merit Construction provided one of their protégé companies, Pratt Construction, with guidance in marketing and bookkeeping procedures. Messer Construction took advantage of the program's option to provide subcontracting work to the protege, using that to mentor Turman Enterprises step-by-step through construction project bidding and management.

Applications for the program are available [online](#) or through the Knox County Purchasing Division, Supplier Diversity Coordinator, Robert Minter, 1000 North Central Street, Suite 100, Knoxville, Tennessee 37917, 865-215-5756.

Birthdays

JANUARY

- 2 - Karen Whaley, Anderson County
- 16 - Jacquelyn Coleman, Roane County

MARCH

- 9 - Dorothy Moss, City of Alcoa
- 24 - Judy Hackney, Blount County
- 26 - Robert Minter, Knox County
- 29 - Susan Huskey, Loudon County
- 31 - Debbie Talley, City of Chattanooga

GOOD LUCK JAY GARRISON!

Jay Garrison with Knox County will be sitting for his C.P.P.B. in May 2009. Good luck Jay!

ATTENTION ALL ETPA MEMBERS

Comments and suggestion for the Buyers Flyer are welcomed. Please submit any Birthdays, Announcements, Marriages, New Babies or Personal Notes to Karen Whaley at kwhaley@andersontn.org or (865)457-6251.