

THE BUYERS FLYER

East Tennessee Purchasing Association

March 2009

Message from the President



The year 2009 is proving to be a very exciting year for ETPA. Not only have we obtained a grant to host an Emergency Preparedness Conference but we have also been offered the opportunity to sponsor a matchmaking event in September as well. The matchmaking event is still on the drawing board, however the Emergency Preparedness Conference is starting to take shape. We now have a date & location for the event, & the Program Committee is working hard to arrange for speakers on topics of interest such as risk management, logistics, legal issues, emergency co-operative contracting, etc. This event will be open to all government Purchasing Professionals, ETPA member, EMA Directors & Government Finance Officials in East TN. Admittance to the event, all training sessions, lunch & snacks will be provided at no charge.

A limited number of sleeping rooms have been reserved for those

attendees living fifty miles or more from the site of the event. (Certain restrictions will apply & rooms are subject to availability.) This conference is a great opportunity for our members to emphasize co-operation between agencies & the importance of pre-planning/contracting for an emergency. The conference is scheduled for October 14-15, at the Crowne Plaza in Knoxville. Please take a few minutes today to save the date & invite, not only member of your staff, but also your Finance Director/Manager/ Mayor & the EMA Director of your City/ County to attend. There's no charge to attend the event & it may save your community thousands of dollars in the future. A registration packet is in process of being prepared & will be forwarded to our members as soon as possible. Please keep in mind that we will be advertising this event to outside agencies thru MTAS, CTAS, and on NIGP website. Registration will be on a first come first serve basis, register early!

2009 E.T.P.A. Membership Meetings

- April 7, 2009

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E.T.P.A. Officers and Committee Chairs**President - Linda Crabtree, City of Knoxville**

Linda has been with the City of Knoxville for thirty-three years and in Purchasing for fourteen years. She has served ETPA on various committees & positions such as Professional Development, Secretary and Vice-President. But her most important position is the Grandmother of two.

**Vice President - Pamela Cotham, Anderson County Purchasing**

Pamela has been with Anderson County for 10 years and in Purchasing for the past 7 years. She has served on various committees & positions such as the Newsletter, Treasurer, and Secretary. She has been married for 18 years and has 2 daughters.

**Secretary - Jay Garrison, Knox County Purchasing**

Jay has been with Knox County for 2 years as a Buyer as well as the Procurement Card Coordinator for the County. He will be sitting for his CPPB in May 2009. Good luck Jay!

**Treasurer - Lynn Farnham, Roane County Purchasing**

Lynn has been with Roane County for 14 years. She sits on the Board of the Roane County Chamber of Commerce and works with the Roane County Industrial Development board as needed to develop the County's industrial parks. Lynn resides in Harriman with her husband Bill and their daughter Katy.

Message from the Treasurer

The Invoice for ETPA Membership Dues for 2009 is attached. Please contact me at 865-376-4317 or email: lfarnham@roanegov.org if you have any questions.



The following agencies HAVE renewed their membership:

Anderson County	Blount County	City of Athens
City of Chattanooga	City of Cleveland	City of Johnson City
City of Kingsport	City of Knoxville	City of Maryville
City of Oak Ridge	Hamblen County	Knox County
Loudon County	Public Building Authority-Knox	Roane County

Happy Purchasing Month

What will you do in recognition of Purchasing Month? You are a member of an elite group of professionals that have made a difference in governmental efficiency & effectiveness. So make sure to take time this March to Celebrate your accomplishments & contributions during National Purchasing Month. NIGP works year around to not only provide services that help you to move forward professionally, but also to promote public procurement. This is important so government officials, students & the public can understand the value of what the profession contributes. We've come a long way in the past 60 years to increase professionalism & ethics in the whole purchasing process. We've seen certification become the

norm & have introduced accreditation to further public trust. We have partnered with organizations to provide research & development, & we are constantly reviewing new products, benefits & services to enhance our offerings. But in March, it is your efforts that bring attention to the Procurement profession. For more information please visit the NIGP website: <http://nigp.org>



EAST TENNESSEE PURCHASING ASSOCIATION 2009 MEMBERSHIP INVOICE

2009 INVOICE FOR DUES

An initial \$50.00 fee for the first one or two members and there is a \$20.00 fee for each additional member

Agency: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Fax Number: _____

Make check payable to East Tennessee Purchasing Association c/o Lynn Farnham, Treasurer, Roane County Purchasing, 200 East Race Street Ste #3, Kingston, TN 37763.

____ NIGP Member ____ Non-NIGP Member ____ New ETPA Member ____ Renewal Member

NIGP Membership Number: _____ Amount Enclosed: \$ _____

Please List Members Paying 2009 Dues:

<u>Name</u>	<u>Title</u>	<u>NIGP Certification</u>	<u>Email Address</u>
Member 1			
Member 2			
Member 3			
Member 4			
Member 5			
Member 6			
Member 7			
Member 8			
Member 9			
Member 10			



EAST TENNESSEE PURCHASING ASSOCIATION REGISTRATION FORM

Name: _____ Agency: _____

Phone: _____ Fax: _____ Email: _____

Name: _____ Agency: _____

Phone: _____ Fax: _____ Email: _____

Name: _____ Agency: _____

Phone: _____ Fax: _____ Email: _____

Name: _____ Agency: _____

Phone: _____ Fax: _____ Email: _____

Name: _____ Agency: _____

Phone: _____ Fax: _____ Email: _____

For confirmation of attendance, fax your registration forms no later than March 31, 2009 to Lynn Farham, Fax: (865)376-4318 or email her at lfarnham@roanegov.org

Payment may be made at the meeting, but please fax your registration for so we may R.S.V.P. at the restaurant.

Please make checks payable to East Tennessee Purchasing Association and mail completed Forms and your check to:

Roane County Purchasing
Attn: Lynn Farnham
200 East Race Street, Ste #3
Kingston, TN 37763

Please note: Submission of a registration form obligates payment whether or not you attend the event.

QUARTERLY MEETING OF THE EAST TENNESSEE PURCHASING ASSOCIATION

- When: Tuesday, April 7, 2009
3:30 p.m. - Business Meeting
- Where: Whitestone Country Inn
1200 Paint Rock Rd, Kingston
- Speaker: Roane County EMA Director Howie Rose
- Topic: Recovery from the TVA Fly Ash Spill
 - Cost: \$31.14 Per Person

Payment may be made at the meeting but **please fax your registration form by March 31, 2009** to Lynn Farnham with Roane County Purchasing at 865-376-4318 so we may R.S.V.P. for dinner.

Please note: Submission of registration form obligates payment whether or not you attend the event.

MENU

**Grilled Portabella Napoleon with
Roasted Red Pepper Coulis**

**Chilled Asparagus
with Toasted Pecans, Dry Bleu Cheese & Raspberry Vinaigrette**

Roasted Prime Rib & Chicken Roulades

Coffee, Tea, & Soda

East Tennessee Purchasing Association

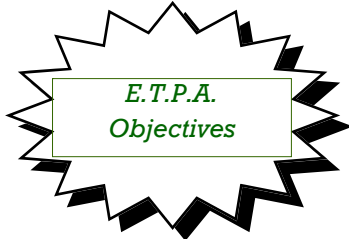


Questions about E.T.P.A.?

Contact our Membership Committee:

Diane Woods diane.woods@knoxcounty.org
or (865)215-5777

Sherry Bennett sbennett@cityofknoxville.org
or (865)215-2070



The objectives of the E.T.P.A. are to establish cooperative relationships among its members for the development of efficient purchasing methods & practices in the field of educational, governmental & public institutional procurement; to encourage maintenance of ethical standards in buying & selling; to promote uniform public purchasing laws & simplified standards & specifications; to collect & disseminate useful information for its members; to promote the interchange of ideas & experiences within the purchasing professions; to encourage research & investigation; to promote ongoing training & certification of those engaged in the profession; to sponsor such other activities as may be useful in providing its members with knowledge for efficient procurement; to strive by all legitimate means to advance the purchasing profession; and to observe the Purposes, Aims and Objectives of the National Institute of Governmental Purchasing.

Diversity Spotlight

Mark Ritchie Unlimited

Mark Ritchie, President of Mark Ritchie Unlimited is a trainer & Development Consultant for leadership, customer service enhancement & personal empowerment. Mark Ritchie Unlimited is a development-consulting firm that specializes in human resource development. Mr. Ritchie assists managers by helping customer service teams in organizations connect their passions with what they do on the job. Mark Ritchie Unlimited helps each team member identify & define his/her life purpose. Mr. Ritchie also works with organizations that have a desire to increase the sense of value for low paid, low motivated customer

service workers. Mark has also built the nations 1st Faith-Based & Community Initiative Consulting Firm. He also serves several TN Counties & organizations increase their capacity to participate in one of America's most innovative public policy initiatives. Mr. Ritchie facilitates groups in a manner that employs lots of interaction & ensures purer individual & team focus, which creates powerful, actionable alignment. He also has seminars/workshops in varying length from two hours to multiple days. Mr. Ritchie has been conducting developments sessions, speeches & workshops since 1985. Mark can be reached at 865-769-4135.



Robert L. Minter, Jr. Knox County Supplier Diversity Coordinator
Bernard King, Former U.T. Basketball Player

Save the Date!



EXPANDING YOUR BUSINESS

**Sarah Simpson Professional Development Technology Center
Thurs., April 23rd - 8 AM to 12:30 PM- Knoxville, TN**

ATTN BUSINESS OWNERS:

Globalization is real, and foreign companies are competing in your domestic markets; so, why are you limiting your companies sales to local and national markets? If you are interested in learning more about exporting, you are invited to attend this FREE event, which begins with a continental breakfast sponsored by SunTrust Bank. This half-day interactive symposium will review the many products and services available from SunTrust Global Trade Solutions Division, Export-Import Bank of the United States, Overseas Private Investment Corporation (OPIC), U.S. Small Business Administration Export Assistance Office, and the Department of Commerce.

**Sara Simpson Technology Center
801 Tipton Avenue, Knoxville, TN**

Pre-arranged one-on-one consultations are available after the formal event. Appointments can be made through the online registration.

Hosted by:

- USDA Smoky Mountain Resource Conservation and Development
- Kingsport Chamber of Commerce Office of Small Business Development & Entrepreneurship
- Knox County Government Supplier Diversity
- State of Tennessee ECD/BERO

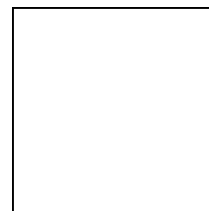
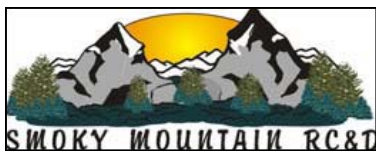
Other agencies participating in the event:

- ETSU Innovation Lab
- Knoxville Chamber of Commerce
- Innovation Valley, Inc.
- SBA Tennessee District Office

For more information call Toll Free: 1-888-936-1221



Pre-registration is required!
Registration Online at: <https://www.formdesk.com/kosbe/export>



Birthdays

APRIL

MAY

- 1 - Fred Martin, Blount County
- 10 - Nelda Hulse, Sullivan County
- 17 - Diane Woods, Knox County
- 28 - Debbie Dillion, Johnson City

JUNE

- 17 - Leo Bradshaw, Loudon County
- 19 - Artie Prichard, City of Chattanooga

APRIL BIRTHDAYS

Do you have a birthday in April? If so, would you please let me know so that I can add your name to the birthday list

ATTENTION ALL ETPA MEMBERS

Comments and suggestion for the Buyers Flyer are welcomed. Please submit any Birthdays, Announcements, Marriages, New Babies or Personal Notes to Karen Whaley at kwhaley@andersontn.org or (865)457-6251.

DOING BUSINESS EVENT

ETPA is planning to reach out to small businesses in the East Tennessee area again this year to help them understand how to become a vendor and do business with our various agencies. On April 1, 2009 at 10:00 a.m. there will be a meeting at the Knox County Purchasing Division. Anyone interested in participating can attend the meeting or call 865-215-5761 and join the meeting on a conference call. This year we are looking to have something different from the past two years. Please make plans to attend, in person or by conference call.



Lynn & Heather really get into the Doing Business Event



Talk Radio Show



Business on Demand

HOST: *Robert L. Minter Jr., Works with small and minority business owners to provide guidance on how to successfully compete for contracts.*

CO-HOST: *M.D. Blakemore and Tatia Harris*

WHAT: A local independent talk radio show for small business owners. The radio show provides information about bid opportunities and networking events to business owners.

WHEN: 4:00 – 4:30pm, every Wednesday

WHERE: WNPZ 1580 AM

**WE ARE NOW BROADCASTING FROM THE BECK
CULTURAL EXCHANGE CENTER 1927 DANDRIDGE AVE,
KNOXVILLE, TN 37915
Phone: 865-525-1189**