



East Tennessee Purchasing Association Professional Development Scholarship Application

Application Instructions

Eligibility Requirements

In order to be eligible for this scholarship program, you must meet ALL of the following criteria:

1. Must be a member in good standing of East Tennessee Purchasing Association (ETPA);
2. Must attend at least one ETPA sanctioned event (general membership, Matchmaking, other) prior to the Fall Conference, during the calendar year of the award;
3. Have not received a scholarship in the previous two consecutive years under this program;
4. Use the scholarship for the current calendar year;

The ETPA Board may waive certain requirements should it be deemed in the best interests of ETPA.

About the Scholarship

The ETPA Professional Development Scholarship provides funding for the awardee to attend the NIGP seminar offered at the annual ETPA/TAPP Fall Conference. Funds will be limited to the amount of the registration fee for the class only. The ETPA Board will review applications to determine their eligibility. While there is no limitation on the number of years an individual can receive the scholarship, the review may include evaluation of how recently the entity has received the scholarship. A drawing from the eligible entries will be held at the third ETPA membership meeting each calendar year to choose the recipient from the eligible applicants.

Requirement

If you are selected as a recipient of this Scholarship, you are required to write an assigned article for the ETPA Newsletter detailing your educational experience and the benefits derived from your attendance at the seminar. The article shall be submitted for publishing in the first newsletter of the next calendar year.

Award Submission Date and Notification

Applications will be accepted from July 1, 2015 through August 11, 2015.

The notification of the scholarship award winner will be announced the week of August 18, 2015 by written notice. The award winner will also be announced on the ETPA website and recognized at the Fall Conference.

Note: If an awarded scholarship cannot be used, recipient shall notify the Chapter President immediately and the funds will be made available to another applicant, time permitting.





**East Tennessee Purchasing Association
Professional Development Scholarship Application**

Name	
Title	
Entity	
Mailing Address	
Phone	
Email	

Which ETPA Events Did You Attend this Year?

March 2015 <input type="checkbox"/>	May 2015 <input type="checkbox"/>	August 2015 <input type="checkbox"/>	July 16, 2015 Business Matchmaking <input type="checkbox"/>
Will your entity provide funds for attending this class?		Yes <input type="checkbox"/> No <input type="checkbox"/>	
Have you received this scholarship in the past two years?		Yes <input type="checkbox"/> No <input type="checkbox"/>	
Has your entity received scholarship in the past two years?		Yes <input type="checkbox"/> No <input type="checkbox"/>	

Applicant's Signature	
Supervisor's Signature	
Supervisor's Name	
Supervisor's Title	

This application must be submitted to the following address and received no later than August 11, 2015:

Terry McKee, CPPO, CPPB, Purchasing Director for KCDC
ETPA, President 2015
Email: tmckee@kcd.org

If approved, a copy of the approved application must be submitted with the registration form to the ETPA Treasurer for payment to NIGP.



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