



Fall Conference Vendor Fair

October 18, 2012
11:00 a.m. to 3:00 p.m.



[Register NOW!](#)

The East Tennessee Purchasing Association (ETPA) and the Tennessee Association of Public Purchasing (TAPP) are working together to offer a Purchasing Professional Development Conference in October at the Music Road Conference Center in Pigeon Forge, Tennessee. During the event on October 18, the conference will offer a Vendor Fair to procurement professionals from across the state. Don't miss this opportunity to exhibit your products and services to a collective group of procurement officers from across the state of Tennessee representing local government purchasing organizations.

Date & Time of Event

October 18, 2012 from 11:00 a.m. to 3:00 p.m.

Location

Music Road Conference Center
303 Henderson Chapel Road
Pigeon Forge, Tennessee 37863

Registration

Go to www.etpanews.org/vendorfairregistration.html to register. If you do not have internet access or need assistance registering, contact Penny Owens at (865) 215-2648 or powens@cityofknoxville.org.

Cost

Vendor Booth: \$200

Includes 8' linen covered table, two chairs, lunch with the conference attendees on Thursday, October 18, and attendance to the social networking event on Wednesday, October 17 with the conference attendees at 5:30 p.m.

Payment can be made through PayPal at time of registration. If you cannot pay online, please contact Penny Owens at (865) 215-2648 or powens@cityofknoxville.org.

Sponsorships:

We have sponsorship opportunities!! If interested in sponsoring a portion of the event, we have the following available. Please NOTE: Sponsorships may be in smaller increments if necessary.

Social Networking (Wednesday evening with entertainment): \$1,500

Attendee/Vendor Networking Lunch (Thursday): \$1,000

Contact Penny Owens at (865) 215-2648 or powens@cityofknoxville.org to purchase a sponsorship.

Booths

Booths consist of (1) eight foot draped table and two chairs. The booths will be assigned on a first come, first served basis in numerical order. Wireless internet access will be available in the vendor fair area. Please indicate on your registration if you need electricity.

Booth Assignment

In order to guarantee exhibit space, full payment must be received. Booth space will not be confirmed or reflected as reserved either in writing or via email until payment is received in full.

Giveaway drawing

We will have a drawing for some giveaways for our conference attendees near the end of the Vendor Fair on Thursday. You are welcome to provide prizes for the giveaway but please limit the cost of each individual prize to \$25 or less.

Signage

You will be responsible to provide your own signage identifying your company. You cannot attach or hang banners, signs, etc. on the walls. Numbers will be on the tables when you arrive to identify your location.

Hours for installing display

Vendors may begin setting up for the vendor fair at 8:00 a.m. on Thursday, October 18. All displays must be in place by 11:00 a.m. Dismantling of displays may begin at 3:00 p.m. on the 18th. The attendees will be in sessions during the morning of 18th but may come through during breaks. Dedicated time is set aside between 11:00 a.m. and 2:00 p.m. for attendees to visit the Vendor Fair.

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